Academic Year – Undergraduate Research Experience
Task Sheet – Fall 2018

Name ________________________________________ Student number ________________________

Classification ___________________ Major _____________________ Minor __________________

Cell Phone ___________________________ Email ___________________________

Complete each of the task checked on this list. Have one of the mentors, graduate student or staff to enter
their initials when the task has been completed and graded. This sheet must be completed on or before
Nov. 29, 2018. It is anticipated that you will spend 20 hours each week in the research laboratory to
complete all task. Sign-in in Room 111 Lane Hall or 229 Dixon Hall.

1. Complete two internship applications. Submit details of each application to Shatoya Estime.
   If submitted online then print a copy. The Internship Bulletin Board will provide some
   announcements. Also check with the ECSU Placement Office or

2. All non-seniors to apply for two scholarships.

3. Juniors and seniors must take the GRE and report scores to Dr. Hayden.

4. Turn in one statement of purpose for graduate school (seniors) or internship essay (non-
   seniors) in Word format to Jeff Wood. Revisions will be required.

5. Print out your midterm grades and turn them in to Dr. Hayden

6. Attend two IEEE GRSS chapter meetings or events

7. Submit updated copy of your resume to Jeff Wood in Word format.

8. Submit updated LinkedIn link to Jeff Wood. Ensure past research and internships are noted
   in your profile. Follow SGCI at https://www.linkedin.com/company/sciencegateways/

9. Attend at least one regional or national conference or site visit

10. Submit final reports from your Summer 2018 Internship to Jeff Wood in Word format.
    (Include abstract, keywords, mentors)

11. Attend the Fall Distinguished Lecture in 229 Dixon Hall. Bring 2 guests and waive one task
    sheet item.
12. Search the Internet for two internship opportunities and present them to group during the TTH announcement period or Internship Roundtable.


14. View a video (YouTube) on motivational speakers (Les Brown, Jewel Diamond Taylor, Iyanla Van Zant, Dennis Kimbro, see student resource page) and write a summary of the video and the individual featured.(2 pages)

15. Complete a total of 20 points per semester in Department/Lab assistance projects.
   List them. Staff will enter a 2 - 5 below as the task are completed.
   ____Clean Screens    ____Tutor for 2 hours    ____Make copies    ____Typing
   ____Filing    ____Change printer/copier toner    ____Install software    ____CWM
   other specify_____________________

16. Other Task(specify) _________________________________________________

NOTES
* All scholarship students are required to have a math, math education or computer science. Acceptable minors include CS, Math, Physics, Chemistry, GIS/Remote Sensing, and Statistics. Mathematics Education majors must follow guidelines for a minor as required for certification.

* All Student Researchers are required to attend the Tuesday/Thursday training sessions. Meetings are held in 111 Lane Hall or 229 Dixon Hall and begin at 5 pm.

Staff: Mr. Joal Hathaway x3696       Mr. Jeff Wood x3234       Steffi Walthall x3696

Graduate Students: Mr. Derek Morris, Ms. Shatoya Estime

Student Resources
http://nia.ecsu.edu/studentresources/studentresources.html