

Kaiem L. Frink

Elizabeth City State University
Campus Box 717
1704 Weightsville Road
Elizabeth City, North Carolina 27909
klfrink@mail.ecsu.edu

Kaiem_frink@hotmail.com
(267)257-6054

Summary

Highly motivated individual with three years of customer relation skills. Strengths include promoting high quality customer service, strong people skills and the ability to work with diverse groups of individuals.

Objective

To work part time while pursuing an undergraduate degree in Computer Science.

Education

Elizabeth City State University, North Carolina
Major Computer Science, Minor GIS Expected Graduation date 5/08

Bodine High/International Affairs, Philadelphia, Pennsylvania
September 2000 - June 2004, High School Diploma, June 2004, GPA 3.7

Research

Elizabeth City State University April 2005
ECSU Office of Naval Research Study on Implementation of Macromedia ColdFusion as a Web Application Server

Work Experience

City of Philadelphia Department of Commerce, Summer Internship
July 2004 - August 2004

- Assisted the Urban Industry Initiative program in retain and supporting Philadelphia Manufactures
- Attended meetings on Industrial District Improvement, workforce development program
- Visited and surveyed Business Owners, Entered survey data into Team PA database
- Interviewed elected officials for the Mayor Business Action Team

Language Skills

	Fluent	Spoken	Written	Dialect present
Spanish	X	X	X	X
Chinese	X	X	X	X
Latin	X	X	X	X

Computer Skills

- Certified in All Microsoft Applications
- Microsoft Excel, Power Point Presentation, Slide Show
- Web Designer, Macromedia Fireworks, Macromedia Dreamweaver, Frames, Flash, HTML coding, Mozilla, Adobe, Paint Shop

Active Memberships

- Active Member, of Affairs World Affairs Council
- Active Member, of Good Shepherd Mediation Program, Peer Mediator
- Active Member, of National Association of Black Accountants Internship
- Operation Understanding Alumni 2003-04
- IEEE Society GRS Geo Society ECSU chapter

Extracurricular Activities

- NOAA Scholarship Recipient at ECSU
- ONR/NRTS Student Researcher, Multimedia Team
- Champion of Honda Campus All-Star Challenge Campus Tournament
- Varsity member of Honda Campus All-Star
- Member of ECSU varsity pep squad
- Homecoming 2004 planning committee
- ECSU mascot
- Vice President of Doles Campus Housing 2004
- Facilitated and participated in workshops for Celebration of Women in Mathematics
- Participated in "It's sad so sad when an elf Goes Bad"-Christmas performance

Conferences Attended

- NOAA Crest Education & Science Forum, New York, November, 2004
- Beaufort Intern Shadow Day, Internship Preparation, North Carolina, November, 2004

References upon request